

DDA SUBS. CONTROL

60-2

ROUTING AND TRANSMITTAL SLIP		Date
		18 FEB 1986
TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. DIRECTOR OF LOGISTICS		
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5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

#1 - ACTION

PLEASE HANDLE DIRECT AND LET THE ODDA
KNOW WHO OUR AGENCY REPRESENTATIVE WILL BE.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
EO/DDA 7D18 HQS	Phone No.

5041-10

* U.S.G.P.O. 1963 -421-529/320

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

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Services
Administration Washington, DC 20405



ED/A
SC-0337

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[Redacted]
Deputy Director for Administration
Central Intelligence Agency
Washington, DC 20505

STAT

Dear [Redacted]

The first meeting of the Interagency Committee on Transportation Audits will be held Thursday, March 27, 1986, at 10:00 a.m., in the main auditorium of the General Services Administration's (GSA) Central Office Building, 18th and F Streets, N.W., Washington, D.C. 20405.

Since this is the first meeting of the new committee, we are anxious that all of our client agencies be represented. Consequently, it would be appreciated if you would arrange to either attend personally or have a principal assistant represent you. An agenda of the activities planned for the day will be sent to you in advance of the meeting. In the meantime, please call Mr. George Gilmore on commercial (202) or FTS 786-3016 with the name(s) of your agency's attendees and to inform him whether you or your representative will attend.

I look forward to seeing you on March 27.

Sincerely,

A handwritten signature in cursive script that reads "Thomas P. Wolf".

THOMAS P. WOLF
Chairman, Interagency Committee
on Transportation Audits